

*Circular No: Nit/2025-26/03*

*Dated: 01/08/2025*

## CERTIFICATE

### Sub : INTERNAL COMPLAINTS COMMITTEE (IC)

(Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions)

### **Annual Report- Internal Complaint Committee (IC) - 2025**

In pursuance to Supreme Court and AICTE Directive, the Institute has constituted an Internal Complaints Committee (ICC) for Gender Sensitization and Complaints against Sexual Harassment. The committee must handle any sexual harassment they witness or aware of, including other forms of discrimination. The committee will also suggest corrective measures, such as punishing the offenders. Members of the senior faculty are represented on the committee. The following people are included in the ICC:

| Sr No | Name                 | Designation                            | Contact No |
|-------|----------------------|--|------------|
| 1     | Dr. Shreeram Toliwal | Principal,                             | 9512034228 |
| 2     | Dr. Pranav Bhagukar  | Head of Dept., Mechanical Engineering, | 9512034229 |
| 3     | Mr. Amit Patel       | Asst. Prof. Mechanical Engineering     | 9712932888 |
| 4     | Mr. Bhaumik Vin      | Administrative Officer                 | 8980988666 |
| 5     | Ms. Hiral Prajapati  | Student                                | 7698917128 |
| 6     | Mr. Nihal Trivedi    | Student                                | 7228893276 |
| 7     | Ms. Shivani Barot    | Student                                | 9687778911 |

Details of the meetings of the committees held are as follows:

The meeting of ICC was held on February 15, 2025, at NIT, Vadodara

#### **Points discussed**

- Principal of Institute welcomed the members and briefed them about the background, composition, scope and objectives of the committee.
- A copy of the AICTE Regulations applicable to all Institutes was circulated amongst the members and the Principal of Institute read out and discussed the important clauses relevant for the Institute.
- After incorporating all suggestions from the committee members the Policy and Guidelines for the Internal Complaints Committee has been finalized.



**Principal,  
Neotech Institute of Technology  
Neotech Technical Campus,  
Virod – Vadodara.**

